



MINUTES OF BOARD MEETING 23 MAY 2024

1. Declaration of opening

Meeting opened at 3.20 p.m. by Charlotte Cook-Casey, Board Chair

2. Acknowledgement of Country

Charlotte Cook-Casey, Board Chair

I respectfully acknowledge the Yued people as the traditional custodians of the country that we meet on today, and pay my respects to Elders past, present and emerging.

3. Record of attendance, apologies and leave of absence

Attendees: Charlotte Cook-Casey, Kevin Brady, Andrea Vis, Ana Masters, Steve Fidge, Judith Allen, Nikki Woods.

Apology: Trevor Pugh

4. Board Membership and Tenure

Nomination of Parent Representative – Ana Masters

Moved: That Ana Masters be confirmed as a Parent Representative for the Board with tenure to December 31, 2026

Moved: Andrea Vis

Seconded: Judith Allen

Resolved

5. Declaration of conflicts of interest

Nil

6. Confirmation of minutes

Document: 5-A-24 Minutes of last meeting 18 April 2024



Discussions on proposed bus stops added.

Moved: Andrea Vis

Seconded: Judith Allen

Resolved

7. Business arising from minutes

8. Correspondence In

Nil

9. Correspondence out

Letter of Thanks to Ash Rawoo

Email from Board Chair to parent regarding complaint that was sent to the Chair. The Chair explained the Board's Terms of Reference, and suggested the matter be resolved with the school.

10. Principal's Report

Attached

Industrial Agreement

OSH Care - To be followed up and further information provided to the Board.

Upgrades – Discussion on school funded upgrades, including the Student Services Room. The Board agreed that the best process was to hold school funded upgrades until after the kindergarten build. It is to be expected that additional provision may need to be considered after the build, depending on final specifications.

11. Financial Information

Financial reports: Documents 5-C-24, 5-D-24 and 5-E-24

Reports were noted.



12. Committee Feedback

Communications Committee:

- Newsletter
- Re-Branding

The Board discussed the possibility of seeking funding for an electronic notice board at the front of the school.

Motion: That the Board requests the school to investigate possibilities for rebranding and bring a report to the Board

Moved: Andrea Vis

Seconded: Judith Allen

Resolved

13. Topics for Discussion:

13.1 Extreme Weather Policy Documents: 5-F-24 Extreme Weather Policy

The Board discussed the Extreme Weather Policy and changes. The Board considered the Extreme Weather Policy needed to be specific about decisions regarding school events when a storm and lightning is forecast. The revised policy to be tabled at the next meeting.

13.2 School Vandalism

A number of incidents involving vandalism of student toilets have occurred during the term. The Board questioned the school's response to the situations. The school investigates individual cases of vandalism and has been successful in identifying the perpetrator in most situations. In these circumstances consequences are applied, and the attempt is to utilise 'natural consequences' for behaviour. Situations are dealt with differently in secondary compared to junior primary toilets. The Board requested data on the number of incidents and resolution.



13.3 Solar Panels

After a discussion on solar panels, the process for installing solar panels under the Department of Education was explained.

13.4 Bus Notice

The Board noted that the school bus issue has still not been resolved to the satisfaction of the Board.

Motion: That the Board write to the Minister for Transport, Rita Saffioti, expressing our desire for changes to the location of bus stops for students from other schools.

Moved: Judith Allen
Seconded: Nikki Woods

Resolved

14. Next Meeting Date

June 20, 2024

15. Agenda items for next meeting

NAPLAN Data
Business Planning

16. Closure of meeting

4.50 p.m.