

School Board Meeting Minutes

29th June, 2023

Attendance: Kevin Brady, Charlotte Cook-Casey, Cr Frank Johnson (Teams), Carly Bowen and Andrea Vis (attending not participating)

Apologies: Trevor Pugh, Steve Fidge, Judith Allen and Ash Rawoo

- Meeting opened: 3:20pm – No Quorum
- Quorum based on Community Representatives – *AV taking minutes*

- Timetable update

Showed decrease in lunch and recess referrals from T2 2022 compared to T2 2023 (also presented comparison between T1 2022 and T1 2023. Parent Survey results about the timetable change were also presented, mixed results but overall positive and in favour of change.

One of the common issues is students eating – what can we do?

- We're working towards some nutrition workshops for Secondary, and will consider extending this to Primary students as well;
- Other slight adjustment is that Primary students will be collecting their orders from the Canteen, not in class bags;
- Primary students are also being directed to sit and eat first in the second break so they don't miss out on that extra snack during the day.

Ash Rawoo joined at 3:35pm – We now have Quorum

- Business Plan Implementation –

General discussion about implementation planning and what's been happening this term. Key events for T2 included Yr 6 Camp, CRTR Assemblies, Kidshift Programs (Bike Rescue, Koga, Masterchef), Emergency Services, Morning Muster, SoundsWrite, Numero, Brave and Man-Up.

Music and Drama classes being extended to Junior Primary next term.

New Policies that have been released from the department -Behaviour Management in Schools (BMiS) and Student Health Care

- Correspondence out –

Letter welcoming Trevor;

- Tenure –

Do we have enough people? We often have issues with quorum, so do we need more people?
Decision lies with the Board if we want to increase membership. Some discussion around decisions made previously and why. Ultimately, decision by board can be made. Legislative requirements that we have more Community Representatives/Members than staff. Some discussion about person needed – majority agreed that we need a Community Rep. FJ suggested a resident in Seabird – he will follow up with her.

- Motion for it to be discussed at the next meeting

Moved: Cr Frank Johnson

Seconded: Judith Allen

- Principal's Report –

Kevin presented report.

Business Plan Targets and how to implement actions. Met with Operational Committee Chairs to discuss direction, data collected and evidence (see assessment timeline).

Discussed that Assessment Timeline is a 'working document' that we're adding to and refining. Also allows us to add some other sources of data to some areas.

Please bring any comments and/or feedback back to the School Board.

I will be reporting to the School Board in Term 3 about the Workforce Plan.

WH&S Plan- in progress...

We've had an audit – identified some issues that will be addressed. Kevin will provide a summary of the report once available.

- School Logo –

Trevor made an observation about the Logo - How does it reflect what the school is about now?

Some discussion about whether it does or doesn't reflect the school's values, most think that it doesn't. Communications Committee agreed to a point, but the logo (as it stands) has historic/sentimental value that they also explained. Kevin happy to have discussion about this – not sure what process to use though. See an appetite for discussion and possible change, over time.

- Student Perception Survey – How are we going? –

Conducted 3-4 times throughout the term, results presented.

- Parent Survey – Parent Community Satisfaction Survey –

The school is required to do a national opinion (NSOS) survey. It's useful to garner any change in parent perception.

Some discussion about how to distribute it – Do we phone or email? QR Code on FB (school and P&C)? Both FJ and CCC offered to even handout hard copies in the morning to parents to help get more people completing them.

Action – NSOS Survey – T3 – Pass on to Communications Committee for best advice on how to distribute.

- Sub-committee Feedback –

P&C – Nil

Finance – All good

Communications – Good, robust discussion, Carly needs time to do FB posts (which are having a huge, positive impact on the Community).

Continue with FB. Website – needs updating and revamping – Simone already on it! Bring any feedback back to committee.

- Street-view of School –

The street appeal of the school is a bit lacking, particularly Robinson Street – not flash.

The internal of the school is fabulous, and congratulations to Vanessa and Cyril for the wonderful job they do to maintain the grounds.

Question is what can we do? P&C don't see it as priority – other projects seem more important and directly beneficial to student wellbeing.

- Timetable Update –

So far generally positive feedback. Some students still not eating as they should do is the main issue – maybe we look at the time/s for eating and playing.

- School Vision/Intention –

Is it for the school to improve and grow? Is this correct?

Some discussion followed... If we grow what does this mean for us and what do we want to see? What would the impact be on class sizes? What would the impact be on culture? What subjects do we want to offer? How do we build a target or strategy around this, while still focussing on cohort/context we currently have? Need to build capacity for future growth (flexibility and adaptability), also important to retain character.

- Performing Arts Centre –

Frank would like some more information and consultation/research to formulate plan/strategy.

Proposal – Meeting with FJ and P&C – KB to organise.

- Other Business –

Dept of Education runs awards each year – slight change this year – new category for Inclusivity. KB would like to nominate Carly Bowen and the 'KidShift' initiative for this award.

- Agenda Item for next meeting –

Invite Sheena for feedback re: timetable – KB to ask Sheena.

- Buses –

Shire had meeting with developers (block behind Shire office) – AV asked developers to consider putting bus-stop in their through road.

- Next meeting – Thursday 29th June (JA apology)

- Meeting Closed – 4:42pm