

School Board Minutes 16th February 2023

Item	Discussion	Action	Responsible Person	Date to be Completed
1.Declaration of opening	The meeting commenced at 3.16pm		K.B.	
2.Acknowledgment of Country		Respect was paid to the Yued people and their intergenerational connection to the area and its key position linking the Moore River to the coast was acknowledged.	K.B.	
3.Record of attendance, LOA and apologies	Present: Kevin Brady, Andrea Vis, Judith Allen, Ash Rawoo, Charlotte Cook Casey, Frank Johnson, Carolyn Johnson. Apology: Steve Fidge			
4.Election of School Board Chair	KB called for nominations for the position. Carolyn Johnson was the only nominee	KB declared Carolyn elected as Board Chair for 2023.		
5.Board membership and tenure	KB tabled current list. Noted that staff members for 2023 are: Judith Allen and Andrea Vis, Sharon Miller's tenure has expired.	KB welcomed AV to the Board as new staff member. He will forward a draft letter of thanks from the Board to Sharon Miller thanking her for her contribution to the Board, and forward this to CJ for signature.	K.B. C.J.	Week commencing 20/2/2023
6.Declaration of conflicts of interest	None declared			
7.Confirmation of previous minutes	That the minutes of meeting 1 st December 2022 be accepted.	Moved: CC Seconded: AR Carried: Unanimous		

8. Business Arising from Minutes	<p>a. School Bus Stops A meeting was held between Aaron Cook (CEO Shire of Gingin) Andrea Vis and Frank Johnson to discuss the school's issue with buses transporting children to other schools, stopping outside the school, creating a range of problems including, but not limited to, safety, supervision and public relations. The problems with bus turnarounds were explained and it seems the current location for buses travelling to other schools is the only one currently suitable. The issues Gingin DHS currently experiences in relation to this issue are believed to be shared by other schools. There may be opportunity for some collective action.</p>	<p>Kevin is currently the President of the WA District High Schools Administrators' Association. He has placed it on the Agenda for the Association's next meeting and will provide feedback to the next Board meeting.</p> <p>CJ noted it was disappointing that the PTA had declined involvement in discussions aimed to resolve current problems, contrary to what was indicated by them at a prior meeting. She stated there may remain options to explore both short and long term solutions to the issues.</p> <p>AV noted we still do not have information about the Barlee Street option (previously proposed for exploration of viability as an alternative venue by the Shire).</p>	K.B.	27/2/2023
	<p>b. Music program The new music program is underway. Choir practice is every Thursday. Any student may participate. The choir will perform at the Anzac Day ceremony and will enter the Schools Choir Competition. Years 4-10 now have a music program. Years 9-10 are learning harmonica and Year 9s are playing recorder.</p>			
9. Correspondence In	Nil			
10. Correspondence out	Nil			

11. Principal's Report	Tabled by K.B.	Further to this, the rebuild of Classrooms 13/14 and the secondary toilet block are expected to be completed by the end of Week 4. The number of secondary students is now 76 and the total student cohort is now 280. Kevin thanked CC for her speech on behalf of the Board and Carolyn added her thanks to Charlotte for stepping in so willingly.		
12. Sub Committee representation	Finance Sub-Committee: SF Communications Sub-Committee: CC;FJ;CJ. PBS Sub-Committee: CJ Positive Behaviour Support: CJ P and C Liaison: Judith	Thanks to SF from the whole Board for nominating for this important role. K.B. noted there was a great improvement in PR last year as a result of this sub committee's hard work. AV commented on its members' creativity and FJ congratulated them on the outcomes they have achieved. Thanks to J.A. for putting her hand up for this role in response to a request from the P and C.		
13. Budgeting and Financial Matters	N/A			
14. Topic for Discussion	Changes to timetable Term 2	AV Explained that consistent with research on student engagement recess and lunch breaks will be swapped. At the first break the students will play first, then sit and eat lunch before returning to class. Research has shown that this timetabling change causes children to eat more food and return to school more settled. Later in the day there will be a shorter break equivalent to the current morning recess break. There will also be a morning form class. The program for this will have a focus on mindfulness, build bonding vertically (e.g. faction peers) as well as horizontally (year cohorts) and encourage a sense of "team" within the school.		
15. Board meeting dates 2023	It was agreed to continue to meet on Thursdays on these dates: Remaining Term 1: 16/3; 6/4. Term 2: 18/5; 8/6; 29/6 Term 3: 27/7; 17/8; 21/9. Term 4: 19/10; 2/11; 16/11; 30/11			

16. Agenda items for next meeting	School Timetable EPMP Annual report Annual Budget Principal's performance Parent Surveys NAPLAN			
17. Round Table Reminders	a. Numero Training for parents b. Timetable trial c. The P and C is looking at projects for fundraising. To be considered: <ul style="list-style-type: none"> • PAC upgrade • Shade for the Funky Monkey Bars 			
18. Closure of meeting	The meeting closed at 4.38pm			

Recorders:
Judith Allen
And
Carolyn Johnson